

Hartford Central School District  
Board of Education Meeting

AGENDA

Date: December 15, 2014  
Time: 6:00p.m.  
Type: Regular Meeting  
Location: District Library

Board Members Present: Mrs. Janine Thomas, Mr. Ronald Smith, Mr. Brian Getty, President and Mr. Philip Jessen.

Board Members Absent: Mr. Adam Fish

Guests: Sean Farley, Gary Jones, Russell Wade, Gwynne Cosh, Peggy Lynch, and Megan Capone.

1. Call to Order and Pledge of Allegiance 6:02
  - President, Board of Education
2. Executive Session: It is recommended that the Board of Education adjourn to executive session to discuss matters of pending negotiations.
  - 6:03 Board adjourned to executive session. Motion made by Mrs. Thomas, seconded by Mr. Jessen. Motion unanimously approved. Discussed items of pending negotiations. No action was taken.
  - 6:56 Board adjourned executive session. Motion made by Mr. Jessen, seconded by Mrs. Thomas. Motion unanimously approved.
  - 7:02 Board resumed regular session
3. Prayer
  - ✓ Mrs. Thomas
4. Welcome
  - 4.1 Public to be Heard: None
  - 4.2 Review and Approval of Minutes
    - 4.3 Minutes from the Regular Board of Education Meeting, held on Monday, November 17, 2014
      - Upon the motion made by Mr. Jessen and seconded by Mrs. Thomas, approval was given to accept the minutes from the November 17, 2014 Regular Meeting of the Board of Education.  
Motion Carried: Ayes 4, Nays 0, Abstention 0
5. Review and Approval of the District's Financial Reports
  - 5.1 Treasurer's Report
  - 5.2 Warrants
  - 5.3 Cafeteria Report
    - Upon the motion made by Mr. Jessen and seconded by Mrs. Thomas, approval was given to accept the financial reports as presented.  
Motion Carried: Ayes 4, Nays 0, Abstention 0
6. Superintendent's Report
  1. Solar Panels: The district's application for the installation of solar panels has been officially submitted to NYSED and National Grid. We have received conditional approval from National Grid and are waiting to hear back from the state. However, I did receive a notice from the State Office of Historical Preservation inquiring about past development and soil disturbance for that site.
  2. Board Policy Review: The district has received the "first draft" of our BOE policy review from Erie 1 BOCES. We will now need to review the entire document to make sure that the policies listed are in cooperation with the district's practices and procedures.

3. Advocacy: The WSWHE BOCES lobbyist has arranged a meeting for the BOCES with the State Division of Budget. Myself, along with Jim Dexter, and a couple of other Superintendents (Queensbury, Glens Falls, Stillwater) will be attending the meeting in Albany on behalf of the BOCES on Friday. This is an incredible opportunity for us to speak directly to those who create the budget and explain how the GEA has really negatively affected upstate schools.
4. Bus Sign: Landmark is almost done with the Bus Garage sign. They are looking to install in the near future, although a specific install date has not yet been determined.
5. Bus Garage Cameras: I have met with a number of different vendors regarding the installation of security cameras at the bus garage. So far, I have two formal quotes and I am meeting with a company from Hudson Falls tomorrow to officially receive their quote and view a demonstration of the product. We may possibly be able to retrieve aid on the purchase through the Safe Schools Act, but this may be prohibitive due to the upfront cost and our tight budget.
6. Special BOCES BOE Election: As the board is aware, there are two vacant seats in the BOCES BOE. BOCES has scheduled a special election for districts on January 9th.
7. SMART Schools Act: Unfortunately, there is still not a great deal of information regarding the SMART Schools Act. However, we do know:
  - Funds are earmarked for specific capital projects that include, pre-k classrooms, installing high-speed broadband, acquiring technology equipment or facilities, and security; and
  - Limits will be placed on funds used to purchase "short lifespan" technology (i.e. computers)

We do not know the following:

  - When guidelines and a timeline for receiving the fund will be implemented;
  - Specific limitations on "short lifespan" technology; or
  - If money can be used for professional development;

7. Building Principals and Department Supervisor Reports

7.1 Custodial Report: Mr. Gary Jones

The woodchip plant was started the first week of November. So far there has been 5 deliveries of chips. The summer of 2015 the boiler is due for an internal inspection required by New York State. This type of inspection is to be done every 5 years whereas the external inspection is every 2 years. Gary asked Adirondack Combustion Technologies for an estimate. They are representatives for Johnston Boilers which is what the school owns. There is 1800 gallons of glycol that needs to be stored and put back in after inspection so the operation will be expensive. In the future the chip burner is going to need a couple of grates, new air lock paddles and 2 new clan out blocks. These are available to purchase through Chiptec.

Gary will get generator quotes from Brownell per discussion of board.

The sealing and restriping of the parking lot was discussed as a future plan.

7.2 Elementary Report: Mrs. Bethellen Mannix

Student recognition:

Bus Riders of the month (November)- see attached sheet

Citizens of the month (November)-see attached sheet

Chronicle Entries: Carson Strainer, Kassie McNall, Seth Sharp, Amelia Parker, Camie Volpe

Harvest Fest (November 18<sup>th</sup>):

Students had a wonder time at all 6 stations!

Please see picture display created by some 5<sup>th</sup> grade girls

Tanager Pride Party:

November 18<sup>th</sup> and 19<sup>th</sup>-fun by all

Upcoming Events:

Thursday, December 18<sup>th</sup> –Tanager Voices performance at 6:00 pm

7.3 Middle/High School Report: Mr. Brian George

1. First Quarter Grades were mailed Friday- 23 Principal's List (94.5%); 54 Honor Roll (89.5-94.5); 59 Merit Roll (84.5-89.5%) - 53% of Students Grades 6-12 with an average 84.5 or higher.
2. October 24- Middle School Dance Sponsored by the Language Club Approximately 60 students attended- Thank you to Mrs. Barnard and Ms. Boucher for Chaperoning and to the Language Club Students who helped Maria Olsen, Jen Aubin, David Ross, Kyle McCarthy, Ashley Yarter, Ean Ward and Donovan Farley.

3. November 15 – Home Coming Dance for the High School over 100 students attended- Thank you to Ms. McGuirk, Mrs. Durling for Chaperoning, Mrs. Stoddard for organizing and to the seniors who helped decorate and clean up, Bridget Burch, Jen Aubin, Ashley Yarter, Ean Ward, David Ross, Scott White, Ethan Pike, and Emily Butler.
4. Student Leadership Conference- November 5 at the Great Escape Lodge- Over 200 students from 27 area schools attended the conference. Students participated in team building activities and listened to Ben Glenn who talked about leadership, Growing-up with ADHD, and Putting your Heart into Everything you do. 9 Students from Hartford attended- Alexis Sesselman, Thomas MacDuff, Lucas Casey, Adam Mitchell, Winston Getty, Brianna Getty, Bridget Burch, Elias Gayton and our two Committee members who helped plan and organize the conference Donovan Farley and Rebecca Clearwater.
5. Congratulations to the 2014 All County Participants. We had 20 students participate from grades 5-11 at the Vocal Festival in Whitehall this past weekend. Hannah Mitchell, Hannah Lawrence, Abigail Monroe, Joshua Hemsing, CJ White, Kaleigh Rogers, Rachel Falace, Rachel Yattaw, Caitlin St. Germain, Abigail Robbins, Janice Whiting, Samantha Whitney, Thomas MacDuff, Gavon Darfler, Robert Wilson, Mackenzie Casey, Abigail Roy-Raia, Brianna Getty, Bicanca Martin, Michael Whitney.
6. FFA- Held their District Meeting here on November 7<sup>th</sup> – Over 200 hundred members in attendance and then attended the Rodeo at the Civic Center.
7. 5 Members of the Key club attended a Luncheon and were recognized for helping out at the Taste of the North Country. (Jen Aubin, Ashley Yarter, Abbey Robbins, Sophia Olsen, and Patricia Fioretti). The Key Club will be working next Tuesday in conjunction with the Salvation Army to deliver food to needy families for the Warren and Washington counties. We are also scheduled to help out at Christmas time as well. The Key Club is also currently working with the Guidance office to collect food for our local pantry within the school itself and organized the UNICEF Halloween collection. Thank you to Mr. Farley, Mrs. Flower and Mrs. Barnard.
8. This month is “No Shave November”. As you may have noticed, a number of our male faculty members are taking part in this. Students and Faculty are Helping support the fight against cancer by donating a dollar or a canned good during your lunch period. For each dollar or canned good donated, you can cast a vote to determine what facial style the faculty will have to shave and wear on Monday, December 1<sup>st</sup>. Voting will take place during middle school and high school lunch throughout the remainder of November and the votes will be tallied on November 25<sup>th</sup>. You will know the winning style before you leave for Thanksgiving break. The voting booth will be run by members of the National Junior and National Honor Society, and I thank you for your help with this fun event. *Coach Sutliff*

**Upcoming Dates:**

November 20 –	Dimes-a-Dip 4:30-6:30
November 21-	6 <sup>th</sup> Grade Pig Roast and Auction- 6:00 pm
November 21, 24, 25	Parent/Teacher Conferences 11:30 - 3:00
December 17-	Holiday Concert at 7:00 pm

8. Old Business:

- 8.1 Revised Board of Education Policy #818 – Job Description: District Treasurer and Payroll Clerk.

- Upon the motion made by Mr. Jessen and seconded by Mrs. Thomas, approval was given to accept the job description of the District Treasurer and Payroll Clerk.  
Motion Carried: Ayes 4, Nays 0, Abstention 0

9. New Business

- 10.1 Upon the motion made by Mr. Smith and seconded by Mrs. Thomas, approval was given to accept the recommendations of the CPSE/CSE Committee.  
Motion Carried: Ayes 3, Nays 0, Abstention 1

- 10.2 Upon the motion made by Mr. Jessen and seconded by Mrs. Thomas, approval was given to accept the proposed Building and Condition Survey and Five Year Capital Facilities Plan from CSArch in the amount of \$11,940.  
Motion Carried: Ayes 4, Nays 0, Abstention 0

- 10.3 Upon the motion made by Mr. Jessen and seconded by Mrs. Thomas, approval was given to accept the donation of a NOAH Basketball Shooting System by the Getty Family in honor of Ray Getty.  
Motion Carried: Ayes 4, Nays 0, Abstention 0
- 10.4 Upon the motion made by Mr. Jessen and seconded by Mrs. Thomas, approval was given to accept the Board create a Board of Education Policy Committee.  
Motion Carried: Ayes 4, Nays 0, Abstention 0
- 10.5 Upon the motion made by Mrs. Thomas and seconded by Mr. Jessen, approval was given to accept the appointment of Mr. Jessen and Mr. Fish as members of the 2014-15 Policy Committee with Mr. Getty as an alternate.  
Motion Carried: Ayes 4, Nays 0, Abstention 0
- 10.6 Upon the motion made by Mr. Jessen and seconded by Mr. Smith, approval was given to accept the revised adult meal prices of \$2.04 for breakfast plus tax and \$3.35 for lunch plus tax.  
Motion Carried: Ayes 4, Nays 0, Abstention 0
- 10.7 Upon the motion made by Mr. Jessen and seconded by Mrs. Thomas, approval was given to accept the appointment of Duane Flower as volunteer assistant coach for the girl's modified basketball team. *(The appointment is contingent upon the successful completion of the requisite Coaching certification requirements).*  
Motion Carried: Ayes 4, Nays 0, Abstention 0
- 10.8 Upon the motion made by Mr. Jessen and seconded by Mr. Smith, approval was given to accept Option 2 for the proposed budget workshops.  
Motion Carried: Ayes 4, Nays 0, Abstention 0
- 10.9 Upon the motion made by Mr. Jessen and seconded by Mrs. Thomas, approval was given to accept the FMLA request of Mrs. Emblidge per the stipulations of the leave agreement.  
Motion Carried: Ayes 4, Nays 0, Abstention 0
- 10.10 Upon the motion made by Mr. Jessen and seconded by Mrs. Thomas, approval was given to accept the FMLA leave request of Mrs. Keefe per the stipulations of the leave agreement.  
Motion Carried: Ayes 4, Nays 0, Abstention 0
- 10.11 Upon the motion made by Mr. Jessen and seconded by Mrs. Thomas, approval was given to accept the appointment of Mr. Jerry Kilmartin to the position of BOE Treasurer.  
Motion Carried: Ayes 4, Nays 0, Abstention 0
- 10.12 Upon the motion made by Mr. Jessen and seconded by Mrs. Thomas, approval was given to accept the BOE identify the listed textbooks as surplus property and be properly disposed of (recycled).  
Motion Carried: Ayes 4, Nays 0, Abstention 0
- 10.13 Upon the motion made by Mr. Jessen and seconded by Mrs. Thomas, approval was given to appoint Mr. Sean Farley as the 2014-15 Junior Class Advisor.  
Motion Carried: Ayes 4, Nays 0, Abstention 0

Upon the motion made by Mr. Jessen and seconded by Mrs. Thomas, approval was given to adjourn the meeting.  
Motion Carried: Ayes 4, Nays 0, Abstention 0